

ASN CEMENT LIMITED

(Company Registration No: 201129583W)

(Incorporated in the Republic of Singapore)

Registered office address: 24 Peck Seah Street #04-01 Nehsons Building Singapore 079314

7 August 2020

Dear Shareholders,

Extraordinary General Meeting (“EGM”) of ASN Cement Limited

1. We are writing to inform you that the Company’s EGM will be convened and held by way of electronics means on **Friday, 28 August 2020 at 10:30 A.M. (Singapore Time)**.
2. In light of these unprecedented times and the COVID-19 pandemic, including the restrictions on physical meetings, we will be managing our EGM very differently this year.
3. The details of how we will be managing our EGM are below:-
 - a. **Virtual EGM.** Our EGM will be held fully virtually this year for all shareholders, save for those of the Board of Directors who are able to attend in person in a safe and permissible manner.
 - b. **Registration for the live audio-visual webcast.** We encourage all shareholders to participate in the EGM virtually via the live audio-visual webcast. To do this you will need a desktop or mobile / tablet device with internet access. Shareholders whose status have been verified will receive a confirmation email which will contain user ID and password details, as well as the link to access the live audio-visual webcast of the EGM proceedings.
 - c. **Submit proxy forms to vote.** Shareholders who wish to vote on the resolutions to be tabled at the EGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the EGM, in accordance with the instructions on the Proxy Form.
 - d. **Submit questions in advance.** Shareholders who submitted their questions prior to the EGM (via EGM Webcast Registration and/or Shareholders Questions Form) will have their questions answered by the Board of Directors during the EGM. Shareholders will also have the ability to ask questions during the EGM via the online platform and to hear all of the discussion, subject to connectivity of your device.

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Letter to Shareholders

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4. Please find enclosed the Company's Notice of EGM, Proxy Form, Shareholders Questions Form, etc that you need to take part in, or to have your voting rights exercised at the EGM:-

No.	Description	Appendix
4.1	Notice of Extraordinary General Meeting	A
4.2	Proxy Form	B
4.3	Shareholders Questions Form	C
4.4	Business Proposal	D
4.5	Virtual Extraordinary General Meeting Online Guide	E

5. A detailed guide on how to participate virtually is set out in the Virtual Extraordinary General Meeting Online Guide enclosed. This Guide explains how you ensure your browser is compatible with the online platform, as well as a step-by-step guide to successfully log in and navigate the site.
6. Shareholders are strongly encouraged to submit a completed Proxy Form as soon as practicable, in the following manner:-
- a. if submitted by post, be deposited at the registered office of the Company at 24 Peck Seah Street, #04-01 Nehsons Building, Singapore 079314; or
 - b. if submitted electronically, be submitted via email to corp@avicnac.com or by fax to +65 6221 5303
- in either case, not later than **26 August 2020, 10.30 A.M. (Singapore Time)**, being a time not less than 48 hours before the time appointed for the Extraordinary General Meeting.
7. Should you have any query, please do not hesitate to contact us by email to corp@avicnac.com.

Thank you for your continued support of ASN Cement Limited. We look forward to your virtual attendance and the opportunity to engage with you at our forthcoming EGM.

Yours faithfully,
For and on behalf of
ASN Cement Limited



John Edwin Reeve
Director